

DAILY ACTIVITIES

Name : Jolin
Student Number : 2021020020
Department : Food and Beverage Management

No.	Day	Date	Section	Activities	Sign (By Hotel)	Note
1	Monday	6 January 2025	-	Hotel orientation		
2	Tuesday	7 January 2025	-	Hotel orientation		
3	Friday (11 AM shift)	10 January 2025	Restaurant	- Familiarizing with the restaurant's layout and table arrangement - Learning and understanding the flow of the pantry area - Learning and adapting to assigned job duties.		

4	Saturday (11 AM shift)	11 January 2025	Restaurant	• Learning how to make the beverages, including coffee and cocktails • Learning and memorizing the components of the afternoon teaset menu • Serving and explaining the afternoon teaset menu to the guests.		
5	Sunday (11 AM shift)	12 January 2025	Restaurant	• Making and serving beverages • Preparing, serving, and explaining afternoon teaset to the guests. • Learning and memorizing the ala carte menu.		
6	Monday (11 AM shift)	13 January 2025	Restaurant	• Making and serving beverages • Assisting with lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests. • Learning and memorizing the ala carte menu.		

7	Wednesday (9.30 AM shift)	15 January 2025	Restaurant	• Learning the procedures for opening shifts • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
8	Thursday (9 AM shift)	16 January 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
9	Friday (8 AM shift)	17 January 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with VIP breakfast service during early morning hours • Assisting with breakfast and lunch service operations		

				• Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
10	Saturday (9.30 AM shift)	18 January 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
11	Monday (9.30 AM shift)	20 January 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
12	Tuesday (9.30 AM shift)	21 January 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations		

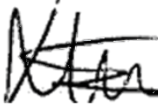
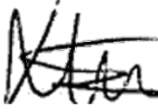
				• Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
13	Wednesday (9.30 AM shift)	22 January 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		Food Safety Management System (FSMS) Orientation
14	Thursday (9.30 AM shift)	23 January 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		Trainee meeting
15	Sunday (9.30 AM shift)	26 January 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations		

				• Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
16	Monday (9.30 AM shift)	27 January 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		Pursuit of Excellence 1
17	Friday (9.30 AM shift)	31 January 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
18	Saturday (9.30 AM shift)	1 February 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations		

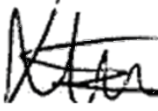
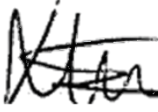
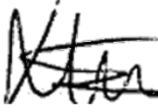
				• Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
19	Sunday (9.30 AM shift)	2 February 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		Wine training
20	Wednesday (9.30 AM shift)	5 February 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
21	Thursday (9 AM shift)	6 February 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations		

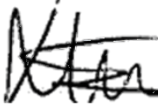
				• Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
22	Friday (9.30 AM shift)	7 February 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
23	Saturday (9.30 AM shift)	8 February 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
24	Sunday (9.30 AM shift)	9 February 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations		

				• Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
25	Monday (12 PM shift)	10 February 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
26	Tuesday (12 PM shift)	11 February 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
27	Friday (9.30 AM shift)	14 February 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast, lunch, and valentine's day dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		

28	Saturday (9.30 AM shift)	15 February 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
29	Sunday (9.30 AM shift)	16 February 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
30	Monday (11 AM shift)	17 February 2025	Restaurant	• Assisting lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		

31	Tuesday (11 AM shift)	18 February 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
32	Sunday (9.30 AM shift)	23 February 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
33	Monday (9.30 AM shift)	24 February 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		

34	Tuesday (9.30 AM shift)	25 February 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		Trainee meeting
35	Wednesday (9.30 AM shift)	26 February 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
36	Thursday (9.30 AM shift)	27 February 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		

37	Sunday (9.30 AM shift)	2 March 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
38	Monday (11 AM shift)	3 March 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
39	Tuesday (11 AM shift)	4 March 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
40	Wednesday (11 AM shift)	5 March 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests		

				• Making and serving beverages		
41	Thursday (11 AM shift)	6 March 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
42	Sunday (11 AM shift)	9 March 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
43	Tuesday (11 AM shift)	11 March 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		Pursuit of Excellence 2
44	Thursday (12 PM shift)	13 March 2025	Restaurant	• Assisting with lunch and dinner service operations		

				• Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
45	Friday (2.30 PM shift)	14 March 2025	Restaurant	• Handling closing procedures and ensuring all areas are well prepared for the next day's operations • Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
46	Saturday (2.30 PM shift)	15 March 2025	Restaurant	• Handling closing procedures and ensuring all areas are well prepared for the next day's operations • Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		

47	Sunday (2.30 PM shift)	16 March 2025	Restaurant	• Handling closing procedures and ensuring all areas are well prepared for the next day's operations • Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
48	Wednesday (9.30 AM shift)	19 March 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
49	Thursday (9.30 AM shift)	20 March 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests		

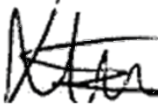
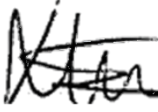
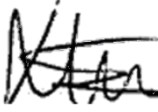
				• Making and serving beverages		
50	Friday (9.30 AM shift)	21 March 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		Trainees Meeting
51	Saturday (9.30 AM shift)	22 March 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
52	Sunday (9.30 AM shift)	23 March 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations		

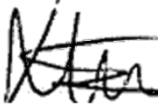
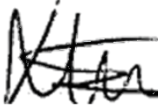
				• Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
53	Wednesday (2.30 PM shift)	26 March 2025	Restaurant	• Handling closing procedures and ensuring all areas are well prepared for the next day's operations • Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
54	Thursday (2.30 PM shift)	27 March 2025	Restaurant	• Handling closing procedures and ensuring all areas are well prepared for the next day's operations • Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		

55	Friday (2.30 PM shift)	28 March 2025	Restaurant	• Handling closing procedures and ensuring all areas are well prepared for the next day's operations • Assisting with lunch and dinner service operations Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
56	Saturday (2.30 PM shift)	29 March 2025	Restaurant	• Handling closing procedures and ensuring all areas are well prepared for the next day's operations • Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
57	Sunday (2.30 PM shift)	30 March 2025	Restaurant	• Handling closing procedures and ensuring all areas are well prepared for the next day's operations • Assisting with lunch and dinner service operations		

				• Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
58	Monday (2.30 PM shift)	31 March 2025	Restaurant	• Handling closing procedures and ensuring all areas are well prepared for the next day's operations • Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		New cocktails and wine training
59	Saturday (9.30 AM shift)	5 April 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
60	Sunday (9.30 AM shift)	6 April 2025	Restaurant	• Preparing for daily operations as part of the morning shift		

				• Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
61	Wednesday (9.30 AM shift)	9 April 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
62	Thursday (9.30 AM shift)	10 April 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		

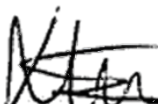
63	Friday (9.30 AM shift)	11 April 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
64	Saturday (9.30 AM shift)	12 April 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
65	Sunday (9.30 AM shift)	13 April 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		

66	Wednesday (9.30 AM shift)	16 April 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		Trainees meeting
67	Thursday (9.30 AM shift)	17 April 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
68	Friday (12 PM shift)	18 April 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		

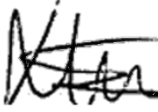
69	Saturday (12 PM shift)	19 April 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
70	Sunday (12 PM shift)	20 April 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
71	Wednesday (11 AM shift)	23 April 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
72	Thursday (12 PM shift)	24 April 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		

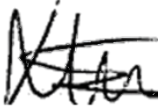
73	Friday (12 PM shift)	25 April 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
74	Saturday (12 PM shift)	26 April 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
75	Sunday (12 PM shift)	27 April 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
76	Monday (12 PM shift)	28 April 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		

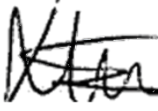
77	Tuesday (12 PM shift)	29 April 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
78	Wednesday (12 PM shift)	30 April 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
79	Friday (8.30 AM shift)	2 May 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
80	Saturday (8.30 AM shift)	3 May 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations		

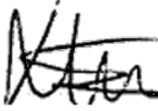
				• Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
81	Monday (9.30 AM shift)	5 May 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
82	Tuesday (9.30 AM shift)	6 May 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
83	Wednesday (11 AM shift)	7 May 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests		

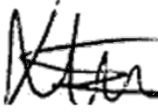
				• Making and serving beverages		
84	Thursday (11 AM shift)	8 May 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
85	Monday (12 PM shift)	12 May 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
86	Friday (12 PM shift)	16 May 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		Trainees Meeting
87	Saturday (12 PM shift)	17 May 2025	Restaurant	• Assisting with lunch and dinner service operations		

				• Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
88	Wednesday (11 AM shift)	21 May 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
89	Thursday (11 AM shift)	22 May 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
90	Friday (11 AM shift)	23 May 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
91	Saturday (11 AM shift)	24 May 2025	Restaurant	• Assisting with lunch and dinner service operations		

				• Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
92	Sunday (11 AM shift)	25 May 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
93	Monday (11 AM shift)	26 May 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
94	Tuesday (11 AM shift)	27 May 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
95	Thursday (11 AM shift)	29 May 2025	Restaurant	• Assisting with lunch and dinner service operations		

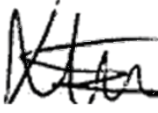
				• Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
96	Friday (11 AM shift)	30 May 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
97	Wednesday (9.30 AM shift)	4 June 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
98	Thursday (9 AM shift)	5 June 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests		

				• Making and serving beverages		
99	Friday (9.30 AM shift)	6 June 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
100	Saturday (9.30 AM shift)	7 June 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
101	Sunday (9.30 AM shift)	8 June 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations		

				• Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
102	Monday (12 PM shift)	9 June 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
103	Sunday (11 AM shift)	15 June 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
104	Monday (11 AM shift)	16 June 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
105	Tuesday (11 AM shift)	17 June 2025	Restaurant	• Assisting with lunch and dinner service operations		

				• Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
106	Wednesday (11 AM shift)	18 June 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
107	Thursday (12 PM shift)	19 June 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
108	Sunday (9.30 AM shift)	22 June 2025	Restaurant	• Preparing for daily operations as part of the morning shift • Assisting with breakfast and lunch service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		

109	Monday (12 PM shift)	23 June 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
110	Tuesday (12 PM shift)	24 June 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
111	Wednesday (12 PM shift)	25 June 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		
112	Thursday (12 PM shift)	26 June 2025	Restaurant	• Assisting with lunch and dinner service operations • Preparing, serving, and explaining afternoon teaset to the guests • Making and serving beverages		

123	Friday	27 June 2025	-	Delivering a presentation on my internship experience at Regent Hong Kong.		
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